

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * July 20, 2020 * 4:00 PM
Virtual Meeting

PLEASE NOTE: The Warren Township Board of Education has changed the details of the meeting as follows: Due to nationwide health concerns, the meeting will be entirely virtual, with Board members, Administration and the public welcome to attend at <https://tinyurl.com/WarrenTBOE072020>

I. Call to Order and Statement of Presiding Officer Christian Bellmann, President

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the Open Public Meetings Act was provided by the posting, mailing/delivery, and filing of this notice on July 2, 2020. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

II. Pledge of Allegiance

III. Roll Call

___ Aaron Bellish	___ David Brezee	___ Marc Franco
___ Christian Bellmann	___ Susie Chu	___ Ayanna Taylor-Venson
___ Mark Bisci	___ Lisa DiMaggio	___ Patricia Zohn

IV. Board of Education Retreat

V. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege

Action will be taken upon return to public session;

the length of the meeting is anticipated to be approximately 10 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

***NOTE: It is anticipated that the regular business portion of the meeting will begin at approximately 7:00 P.M.**

VI. Minutes

- RESOLVED, that the Board of Education approves the public session minutes of the June 22, 2020 Board Meeting.

VII. Correspondence and Information

· HIB Information

Total # of Investigations:

Total # of Determined Bullying Incidents:

0

0

· Suspension Report

In School:

Out of School:

0

0

VIII. President's Remarks – Mr. Christian Bellmann

IX. Superintendent's Remarks – Dr. Matthew Mingle

X. Presentation

- Summary of Return to School Update Items - Dr. Mingle

XI. Discussion

XII. Committee Reports

XIII. Public Commentary (agenda items only)

Note on public input at BOE meetings: Board Policy #0167, adopted on June 18, 2018, provides for public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, address, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes' duration. If necessary, the public comment portion of the meeting may be extended fifteen minutes with Board approval;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board;

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XIV. Items for Board Consideration/Action

The Superintendent recommends that it be:

A. Education

A.1. HIB Report

RESOLVED, that the Board of Education accepts the HIB Report submitted by the Superintendent for the period ending on June 22, 2020.

A.2. HIB Self-Assessment

RESOLVED, that the Board of Education approves the HIB Self-Assessment for the 2018-2019 school year.

- A.3. Approval of Research Project
RESOLVED, that the Board of Education approves the Warren Middle School character education/social-emotional learning program research project.
- A.4. Fieldwork Site
RESOLVED, that the Board of Education approves a Clinical Affiliation Agreement with Kean University for the 2020-2021 school year to secure Warren Township Schools as a fieldwork site to provide supervised clinical educational experiences in the field of school psychology.
- B. Finance/Operations/Transportation
- B.1. Payment of Bills
RESOLVED, that the Board of Education approves the payment of bills for the period June 23, 2020 through June 30, 2020 in the amount of \$667,677.50.
- B.2. Payment of Bills
RESOLVED, that the Board of Education approves the payment of bills for the month of July 2020 in the amount of \$8,579,454.54.
- B.3. Board Secretary's and Treasurer's Report - TENTATIVE
WHEREAS, the Board of Education has received the report of the secretary for the month of June 2020;
WHEREAS, this report shows the following balances on June 30, 2020:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$11,233,878.75		\$1,063,861.93
(10) General Current Expense		\$57,522.00	
(11) Current Expense		\$2,677,922.90	
(12) Capital Outlay		\$91,708.84	
(13) Special Schools		\$16,076.43	
(20) Special Revenue Fund	\$3,254.21	\$44,752.06	\$0.00
(30) Capital Projects Fund	\$2,643,933.37	(\$4,326,671.58)	(\$1,763,502.48)
(40) Debt Service Fund	\$60,336.00	\$0.00	\$0.00
TOTAL GOVERNMENTAL FUNDS	\$13,941,402.33	(\$1,438,689.35)	(\$699,640.55)
(60) Milk Fund	\$4,049.49	\$ (8,773.89)	\$ 100.70
(61) Juice and Water Fund	\$1,358.13	\$ (2,942.59)	\$ 1,443.52
TOTAL ENTERPRISE FUNDS	\$5,407.62	(\$11,716.48)	\$1,544.22

WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

B.4. Budget Transfers for Month of June 2020

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 6422:

	TO:		FROM:		
1.	11-000-252-100-000-01-01	Technology - Summer Workers	11-000-252-600-000-11-01	Technology - Supplies	\$1,160
2.	11-000-262-610-000-09-00	Building Supplies - Maintenance	11-000-262-622-033-09-07	Electricity - MS	\$27,000
3.	11-000-221-102-030-03-00	Salaries - Curriculum Coordinators-CS	11-000-221-176-033-07-00	Salaries - Integration Specialist - MS	\$1
4.	11-000-221-102-033-07-00	Salaries - Curriculum Coordinators-MS	11-000-221-176-033-07-00	Salaries - Integration Specialist - MS	\$1
5.	11-000-221-102-035-04-00	Salaries-Curriculum Coordinators-MHS	11-000-221-176-033-07-00	Salaries - Integration Specialist - MS	\$1
6.	11-000-221-102-040-05-00	Salaries-Curriculum Coordinators-ALT	11-000-221-176-033-07-00	Salaries - Integration Specialist - MS	\$1
7.	11-000-221-102-050-06-00	Salaries - Curriculum Coordinator-WS	11-000-221-176-033-07-00	Salaries - Integration Specialist - MS	\$1
8.	12-000-266-730-035-09-00	Security - Equipment - MHS	11-000-266-300-000-09-00	Security - Purchased Services	\$26,400
9.	12-000-266-730-040-09-00	Security - Equipment - ALT	11-000-266-300-000-09-00	Security - Purchased Services	\$26,400
10.	12-000-266-730-050-09-00	Security - Equipment - WS	11-000-262-621-030-09-03	Heat - CS	\$13,200
11.	12-000-266-730-050-09-00	Security - Equipment - WS	11-000-262-621-033-09-07	Heat - MS	\$13,200
12.	12-000-270-734-000-00-00	School Bus - Special Education	11-000-270-503-000-10-00	Aid in Lieu of Transportation	\$50,000
13.	12-000-270-734-000-00-00	School Bus - Special Education	11-000-270-518-000-10-00	Contracted Special Ed Transp. - ESC	\$6,495
14.	12-120-100-730-030-03-00	Instructional Equipment - Central	11-120-000-101-030-03-02	Substitute Teachers - Central	\$3,225

B.5. Milk Provider for the 2020-2021 School Year

RESOLVED, that the Board of Education approves Cream-O-Land Dairy as the provider for the 2020-2021 school year. The cost of milk will be \$.30, juice will be \$.30 and water (8 oz.) will be \$.35.

B.6. Transportation for Out-of-District Student - ESY

RESOLVED, that the Board of Education approves the transportation contract with Somerset County Educational Services Commission for 2020 ESY transportation for out of district student as follows:

Contractor	School	Student Id	Cost
SCESC	P.G. Chambers	8009989713	\$6,356.25

B.7. Approval of Legal Settlement

RESOLVED, that the Board of Education hereby approves the Settlement for the 2020-2021 School Year for Student #7023184093.

B.8. Approval of Technology Purchasing

RESOLVED that the Board of Education approves the following purchasing:

From Dell:

- 150 Chromebooks 11 3100 plus Chrome license @ a cost of \$373.50 each
- 450 Dell Power Adapters @ \$35.99 each
- Total \$72,220.50

Purchasing through NJ State Cooperative Purchasing Agreement M0483.

From SHI:

- Bretford Charging Cart - 9 for a total cost of \$6,998.10
- Sleeves- 600 @ \$16.18 for a total cost of \$9,708

- Total \$16,706.10

Purchasing through the district's participation in the NJSBA Cooperative Purchasing system (as part of the district's ACES membership) under bid E-8801-ACESCPS.

C. Personnel/Student Services

C.1. Leave Request

RESOLVED, that the Board of Education approves the following leave requests:

Employee ID	Paid/Unpaid
#2263	FFCVA - June 29, 2020 through July 10, 2020 (paid)
#1532	FFCVA - June 29, 2020 through July 10, 2020 (paid)

C.2. Retirement/Resignation

RESOLVED, that the Board of Education approves the retirement/resignations of the following staff:

Name	Position	Location	Retirement/Resignation	Dates of Service
Martin Fonseca	Head Custodian	WMS	Retirement	9/1/1991 - 9/30/2020
Jenna Calderone	Long-Term Substitute	ALT	Resignation	N/A

C.3. Transfer/Change in Assignment

RESOLVED, that the Board of Education approves the transfer/change in assignment of the following district staff:

Name	Effective Date	From	To
Tanna Sheneman	8/31/2020 - 6/30/2021	Paraprofessional 30 hrs, WS	1:1 Paraprofessional 32.5 hrs, WS
Shannon Sharkey	10/1/2020 - 1/29/2021	Supervisor of Special Services, District \$119,809	Leave Replacement Principal, CS Per diem rate of \$53.79 per day in addition to \$119,809

C.4. Approval to Create Positions

RESOLVED, that the Board of Education hereby approves the creation of the following positions for 2020-2021 school year:

Location	Position	Full-Time Equivalent
WS	1:1 Paraprofessional 32.5 hrs	1.0

C.5. Approval to Abolish Positions

RESOLVED, that the Board of Education hereby approves the abolishment of the following positions for the 2020-2021 school year:

Location	Position	Full-Time Equivalent
WS	Classroom Paraprofessional 30 hrs	1.0

- C.6. Special Education Service Provider List
RESOLVED, that the Board of Education approves the following Service Provider rate changes for the 2020-2021 school year:

Name	Rate
Pediatric Workshop	\$112/60 minutes, \$91/45 minutes, \$66/30 minutes - Physical Therapy

- C.7. Long Term Substitute
RESOLVED, that the Board of Education approves the following individual as a Long Term Substitute:

Name	Effective Date	Replacing Employee #
Alison Manley	August 31, 2020 - on or about October 19, 2020	#3218

- C.8. 2020-2021 WTEA Employment
RESOLVED, that the Board of Education approves the list of WTEA employee assignments and updated salaries for the 2020-2021 school year, dated July 15, 2020. (This motion supersedes previous motion from June 22, 2020.)

D. Policy

D.1. **Policies – First Reading**

RESOLVED, that the Board of Education approves the first reading of the following policies:

Number	Name	New/Revision	Source of Changes
P1581	Domestic Violence	Revision	SEA
R1581	Domestic Violence	New	SEA
P2422	Health and Physical Education	Revision	SEA
P5330	Administration of Medication	Revision	SEA
P7243	Supervision of Construction	Revision	SEA
P8210	School Year	Revision	SEA
P8220	School Day	Revision	SEA
P8462	Reporting Potentially Missing or Abused Children	Revision	SEA
P1649	Federal Families First Coronavirus (COVID-19) Response Act (FFCRA)	New	SEA
P2270	Religion in Schools	Revision	SEA

P2622	Student Assessment	Revision	SEA
P5111	Eligibility of Resident/Nonresident Students	Revision	SEA
R5111	Eligibility of Resident/Nonresident Students	Revision	SEA
P5200	Attendance	Revision	SEA
P5320	Immunization	Revision	SEA
P5610	Suspension	Revision	SEA
R5610	Suspension Procedures	Revision	SEA
P5620	Expulsion	Revision	SEA
P8320	Personnel Records	Revision	SEA
R8320	Personnel Records	Revision	SEA
P1648.01	14 Day Quarantine for Employees Upon Return from Travel	New	Legal Counsel

D.2. Emergent Policy Adoption

RESOLVED, that the Board of Education approves the adoption of the following policy on an emergent basis, in accordance with Board Policy #0131 - Bylaws and Policies. This policy shall terminate at the next meeting of the Board unless further acted upon by the Board.

Number	Name	New/Revision	Source of Changes
P1648.01	14 Day Quarantine for Employees Upon Return from Travel	New	Legal Counsel

XV. Unfinished Business

XVI. New Business

- 2020-2021 Calendar Adjustment
- Proposed Return to School Plan
 - Recommended Hybrid Model Determination

XVII. Public Commentary (any topic)

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XVIII. Adjourn

2019-2020 Board Goals

1. Negotiate successor collective bargaining agreements with the WTAA and WTEA.
2. Adopt a five-year capital improvement plan.
3. Adopt a strategic plan.

2019-2020 District Goals

1. Develop programs and practices that support each student and staff member in learning about and practicing a lifestyle that is socially, emotionally, and mentally healthy.
 - Whole Child connection - Healthy, Safe, Supported
2. Implement consistent safety and security procedures and practices throughout the district.
 - Whole Child connection - Healthy, Safe
3. Collaboratively develop a strategic plan with community stakeholders by Spring 2020.
 - Whole Child connection - Healthy, Safe, Engaged, Supported, Challenged